

Unit Status Report

	YES	NO	N/A	REMARKS
1. Do all of the unit staff sections that contribute to the USR have the following documents available? [AR 220-1, para 1-4h(6)]	___/	___/	___/	_____
a. AR 220-1, Unit Status Reporting, 16 March 2006	___/	___/	___/	_____
b. USR Software User's Manual, 5 January 2006	___/	___/	___/	_____
c. Current unit MTOE documents	___/	___/	___/	_____
2. Does the unit have the PC-ASORTS software loaded onto a SIPRNET computer? (AR 220-1, para 1-6a, d)	___/	___/	___/	_____
3. Does the unit prepare, review and submit the USR using the PC-ASORTS software? (AR 220-1, para 1-6a)	___/	___/	___/	_____
4. Does the unit have a USR review process that includes the unit staff and commander? [AR 220-1, para 1-4h(2)]	___/	___/	___/	_____
5. Is the unit assigning the proper classification to the USR? (AR 220-1, para 2-7b)	___/	___/	___/	_____
6. Is the unit retaining the USR as directed in AR 220-1, para 2-8a?	___/	___/	___/	_____